

Bizzie Lizzies Nursery and Pre School.

Nursery Ofsted URN- EY392303
Pre school Ofsted URN – 2549120
RP number - 906327

Rookwood,
Church Road,
Eardisley,
Herefordshire,
HR3 6NN

01544 327947

Bzzlzz1@aol.com

Health and Safety Policy

We believe that the health and safety of children is of paramount importance. Our aim is to provide a safe, healthy, and secure environment for children, parents, staff, and volunteers. By raising awareness and minimising hazards and risks, we ensure that children can thrive in an environment where they feel protected and supported.

Staff must always be able to see and hear the children in our care. Every member of staff has responsibility for children's health and safety, and a nominated member of staff oversees the maintenance of records, reviews, and implementation of changes when required.

The designated **Health and Safety Officer** has undertaken specialist training, regularly updates their knowledge, and is competent to carry out these responsibilities.

Insurance Cover

- We hold **public liability insurance** and **employers' liability insurance**.
- The certificate for public liability insurance is displayed in the entrance hall (Morton Michelle).

Procedures

Awareness Raising

- All staff and volunteers receive **induction training** which includes a clear explanation of health and safety issues, ensuring they understand their shared responsibility.
- Training includes safe lifting, correct storage of hazardous substances, and employee wellbeing.

- Ongoing health and safety training is included in staff training plans and reviewed annually.
- Health and safety is a standing agenda item at termly staff meetings, alongside first aid, infection control, and hygiene training needs.
- Children learn about health and safety through discussions, planned activities, and daily routines.

Safety of Adults and Children

- Staff must use **common sense and diligence** regarding their own safety and that of children and colleagues.
- All staff are responsible for maintaining a safe environment by keeping areas clean, tidy, and reporting hazards immediately.
- Safe practices are followed for storage, movement, and lifting of equipment.
- No member of staff should remain alone in the building after dark.
- Records are kept of staff sickness and accidents, which are reviewed termly to identify patterns and make improvements.
- A **COSHH register** is maintained for hazardous substances, detailing risks, safety measures, and storage arrangements.
- Cleaning chemicals are stored in original containers and out of children's reach.

Hygiene

- Daily routines encourage children to learn about **personal hygiene**.
- A daily cleaning schedule is followed for playrooms, kitchen, rest areas, toilets, and nappy-changing facilities.
- Resources, equipment, dressing-up clothes, and furnishings are cleaned on a rota.
- Toilets are kept to a high standard with appropriate handwashing, drying, and nappy disposal facilities.
- Good hygiene practices include:
 - Cleaning tables between activities.
 - Cleaning toilets throughout the day and at close of play.
 - Wearing protective clothing (aprons, gloves) when necessary.
 - Providing spare sets of clean clothes.
 - Providing tissues and wipes for children.

Activities and Resources

- All new equipment/resources are checked for age and stage suitability before use.
- Play equipment is arranged to allow safe, free movement.
- Equipment is checked regularly for cleanliness and safety; faulty items are repaired or discarded.
- Only non-toxic materials (e.g., paint, glue) are used.
- Sand is cleaned and suitable for play.
- Physical play is always supervised.
- Children are taught safe handling and storage of tools.
- Children learn about health, safety, and hygiene through planned activities and routines.

Risk Assessments

- All areas of the premises (indoor and outdoor), including furniture, fixtures, and fittings, are subject to **risk-benefit assessments**.
- Assessments are reviewed **annually** or sooner if changes occur.
- Activities and equipment are risk-assessed before use.
- Risk assessment records are stored in the **Risk Assessment File**.

Legal Framework

This policy is informed by the following legislation:

- Health and Safety at Work Act (1974)
- Management of Health and Safety at Work Regulations (1992)
- Electricity at Work Regulations (1989)
- Control of Substances Hazardous to Health (COSHH) Regulations (2002)
- Manual Handling Operations Regulations (1992, as amended)
- Health and Safety (Display Screen Equipment) Regulations (1992)

Further Guidance

- [Health and Safety Law: What You Should Know \(HSE 1999\)](#)
- [Health and Safety Regulation – A Short Guide \(HSE 2003\)](#)
- [Electrical Safety and You \(HSE 1998\)](#)
- [COSHH: A Brief Guide to the Regulations \(HSE 2005\)](#)
- [Manual Handling – FAQs \(HSE\)](#)
- Maintaining Portable Electric Equipment in Low-Risk Environments (HSE, 2013)